

**SAINIK SCHOOL REWA (MP)**  
(Functioning under Sainik Schools Society, New Delhi)

**RECRUITMENT OF STAFF**

1. Sainik School Rewa is inviting applications for the posts as per following details:-

<b><u>Name of Post</u></b>	<b><u>Number of Post</u></b>	<b><u>Reser- vation</u></b>	<b><u>Qualification</u></b>	<b><u>Age (As on 20 Oct 2023)</u></b>	<b><u>Pay Scale</u></b>
<b><u>Accountant</u></b>	01 - Regular	UR	<b><u>Essential Qualification</u></b> (i) B. Com with adequate knowledge of double entry system of accounting; or should have worked as an Accountant for at least 10 years in a Govt or private organization and must be fully conversant with maintenance of accounts in double entry system, and (ii) Ability to correspond in English independently. <b><u>Desirable Qualification</u></b> Working knowledge of computer.	18 to 50 Yrs	Similar to Level 6 of VII CPC + DA as applicable
<b><u>Nursing Assistant</u></b>	01 - Regular	UR	<b><u>Essential Qualification</u></b> (i) Nursing diploma / Degree. (ii) 5 years experience or ex-serviceman of Medical Assistant trade with at least 5 years service after Training. <b><u>Desirable Qualification</u></b> Working knowledge of computer.	18 to 50 Yrs	Similar to Level 4 of VII CPC + DA as applicable
<b><u>Lower Division Clerk</u></b>	01 - Regular	UR	<b><u>Essential Qualification</u></b> (i) Matriculation. (ii) Typing speed of at least 40 words per minute. <b><u>Desirable Qualification</u></b> (i) Working knowledge of computer (ii) Knowledge of short hand and ability to correspond in English will be considered an additional qualification.	18 to 50 Yrs	Similar to Level 2 of VII CPC + DA as applicable
<b><u>TGT Social Science</u></b>	01- Contractual	OBC (NCL)	<b><u>Essential Qualification</u></b> (i) Four years integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate. Or Bachelor degree with atleast 50% marks in the concerned subject / combination of subject and in aggregate. (ii) B.Ed. or equivalent degree from a recognized university (iii) Passed in the CTET or STET, conducted by CBSE/Central or State Government in accordance with the guide lines framed by the NCTE for the purpose. <b><u>Desirable Qualification</u></b> (i) Proficiency in teaching in English, teaching experience of residential English medium school, proficiency in games, sports and co-curricular activities will be given due weightage. Candidates with knowledge of computers will be preferred.	21 to 35 Yrs	Fixed monthly salary of ₹ 21,250 only.

2. **Other Benefits -**

(a) **For posts on regular basis.** These appointments will be on probation of 01 year (Extendable to further 01 year). Appointments will be confirmed after successful completion of probation period. Rent Free Accommodation / HRA (on case-to-case basis), LTC, Gratuity and Subsidized Education for maximum limit of 02 children only. Pensionary benefits through New Pension System. Retirement Age will be 60 Years (subject to fulfillment of Terms & Conditions).

(b) **For posts on Contractual basis.** These appointments will be purely on contractual basis only for the period of one year. No additional benefits will be provided other than fixed monthly salary.

3. **Structure of Selection Process:** - Selection process will consist three steps i.e. written examination, Skill Test and Interview for all the posts except LDC. Selection process for LDC will consist two steps i.e. written examination and Skill Test. After each phase names of shortlisted candidates selected for the next phase will be intimated to the candidates same day.

4. **How to Apply** - Desirous candidates should apply to the **Principal, Sainik School, Rewa (MP) 486001** in prescribed format available in school website [www.sainikschoolrewa.ac.in](http://www.sainikschoolrewa.ac.in) alongwith attested copies of certificates and testimonials. Please superscribe the envelope with the name of post applied for. Applications received late / without deposition of application fee / not in prescribed format will be rejected without any intimation.

5. **Application Fee** - Application fee (non-refundable) for all posts is ₹ 500/- and to be paid in the form of **Demand Draft** in favour of **Principal Sainik School Rewa** Payable at Rewa (MP) only. Application fees deposited in other means will not be accepted. Application forms received without Demand Drafts will be liable for rejection.

6. Last Date for submission of Application is 20 Oct 2023. The school will not be responsible for any postal delay and no claim will be entertained.

7. **Date of Examination:** Date of 1<sup>st</sup> Phase Examination will be published in School website at least 15 days prior to the examination. TA/DA to candidates is not admissible.

8. The school administration reserves the right to increase / decrease / cancel the vacancy due to administrative / policy reasons.

**Note: - Visit the School website, to get further details and Application Form.**



12. Technical Qualification (enclose copy of certificates) :

S.No.	Name of Exam	Name of Board / University	Passing Year	Percentage

13. Knowledge of Computer : .....

14. Work Experience : .....

15. Details of Application Fee : Demand Draft No ..... dated .....  
 Issued by Bank .....

16. Is any case pending against you in any court of law / police station? If any, furnish details.....

Date ..... Signature of Applicant  
 Name .....

**Note : Valid e-mail ID and Mobile Number is mandatory for further correspondence.**

**DECLARATION**

I hereby affirm and declare that the statements made in the application are true and unexaggerated. I undertake that any misrepresentation or material omission made in this application from will render the undersigned liable to immediate rejection of candidature / employment at any stage.

Date ..... Signature of Applicant  
 Name .....

Enclosures :-

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|---------|----------|
| 1. .... | 7. ....  |
| 2. .... | 8. ....  |
| 3. .... | 9. ....  |
| 4. .... | 10. .... |
| 5. .... | 11. .... |
| 6. .... | 12. .... |